

# Gift Aid Declaration

Name of Charity

READING FAMILY CHURCH

(Registered Charity Number: 1147465)

Please treat:

- Only the enclosed gift of £ \_\_\_\_\_ as a Gift Aid donation; OR
- All gifts of money that I have made from \_\_\_\_\_ and that I make in the future as Gift Aid donations; OR
- All gifts of money that I have made in the past 4 years and all future gifts of money that I make from the date of this declaration as Gift Aid donations.

✓ *Please tick the appropriate box*

**I confirm that I have paid or will pay an amount of Income Tax and/or Capital Gains Tax for each tax year (6 April to 5 April) that is at least equal to the amount of tax that all the charities or Community Amateur Sports Clubs that I donate to will reclaim on my gifts for that tax year. I understand that other taxes such as VAT and Council Tax do not qualify. I understand that the charity will reclaim the tax rates stated below for my donation/s.**

## Donor's details

Title \_\_\_\_\_ Name \_\_\_\_\_ Surname \_\_\_\_\_

Home address \_\_\_\_\_

\_\_\_\_\_

Postcode \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

### **Please notify the charity if you:**

- 1) Want to cancel this declaration.
- 2) Change your name or home address.
- 3) No longer pay sufficient tax on your income and/or capital gains.

### **Tax claimed by the charity**

- The charity will reclaim 25p of tax on every £1 you give on or after 6 April 2008.

**If you pay income tax at the higher rate or additional rate** and want to receive the additional tax relief due to you, you must include all your Gift Aid donations on your Self Assessment tax return or ask HM Revenue and Customs to adjust your tax code.

**Please return the completed form to Karen Fisher:**

(c/o Reading Family Church, 87 London Street, Reading, Berkshire, RG1 4QA)